

REAL COUNTY ESD #1

21MAY24 MINUTES OF MEETING

The meeting commenced at 5:30 PM at 420 West Ranch Road 337, Leakey, Texas, 78873

1. Call Meeting to Order.

Meeting was called to order at 5:30 PM. A quorum was present with the following members:

President – Charlie Reagor

Vice President - Steve Gray

Treasurer - Darlene Adair

Asst. Treasurer – Roel Gonzalez

Secretary – Frank Freeman

Representing the Carlton Law Firm via telephone was district counsel, Michael Parsons.

2. Citizens' Comments.

Comment was received from the following citizens:

Mr. Juan Salcedo, Real County Appraisal District Chief Appraiser asked why the Appraisal District was not part of the creation of the ESD, giving the Appraisal District more time to prepare for sending out appraisal notices including the ESD and that this action inhibited the Appraisal district from timely notification to taxpayers. The ESD Board noted that it was unable to act until the Board was created and members appointed which did not happen until April of 2024.

Mr. Randy Childers praised the ESD Board for allowing citizens to exercise their First Amendment Constitutional rights before the Board.

3. Discuss and consider approval of minutes for the April 22, 2024, regular meeting.

A correction to the minutes of the April 2024 meeting to correct the spelling of the District's newspaper of public record from *Uvalde News - Leader* to *Uvalde Leader - News*.

Motion to approve the corrected minutes was made by Commissioner Roel Gonzalez and Seconded by Commissioner Steve Gray. Motion carried unanimously.

4. Discuss Board training requirements, including Open Meetings Act and Public Information Act training for Commissioners.

Per Mr. Parsons advise, original training records are to be kept in the district files and copies sent to Carlton Law firm. No action needed.

5. Discuss and consider budget and tax rate process.

The Board heard from Juan Salcedo, Chief Appraiser for the Real County Appraisal District on the expenses associated with the costs of the taxing process for mailing and computer software costs. He stated the costs to be \$5100.00 for mailing, \$7460.00 for appraisal software and \$1000.00 for SHAPE. All to total \$13,593.00. Software is a onetime fee, the others annual. He estimated the total taxable property values for ESD #1 to be \$565 million. This amount excludes the area of Real County already covered by Utopia/Vanderpool Area Emergency Services District #1.

No action from the Board was taken.

Commissioners Adair and Gonzalez as District Treasurer and Assistant Treasurer are to form a subcommittee and create a District Budget.

6. Discuss and consider action on estimates of taxable values of property within District and notification of Real County Appraisal District of creation.

Real County Appraisal District Chief Appraiser Juan Salcedo spoke and estimated the total taxable property values for ESD #1 to be \$565 million. This amount excludes the area of Real County already covered by Utopia/Vanderpool Area Emergency Services District #1.

No action taken.

7. Discuss and consider action on Collection Agreement between District and notification of Real County Tax Office of creation.

The Honorable Terrie Pendley, Real County Tax Assessor – Collector was present and was given a letter of intent to create a taxing entity. The letter was mistakenly mailed to the Real Tax Appraisal Office and Mr. Salcedo handed the letter to Ms. Pendley.

No Action was taken.

8. Discuss and consider obtaining Treasurer’s bond.

Board President Reagor stated he would meet with County Judge Rubio to secure a bond for the District.

No Action taken.

9. Discuss and consider Resolution Adopting Investment Policy Strategies, Guidelines Management Practices for the District and Appoint Investment Officer and take action to adopt same.

A motion by Commissioner Gray and seconded by Commissioner Freeman were made to adopt the District’s Investment Policy. Motion carried Unanimously.

10. Discuss and consider Resolution Establishing Records Management Program, Appointing Management Officer, and Appointing Public Information Officer and take action to adopt the same.

Motion was made by Commissioner Reagor and seconded by Commissioner Gonzalez for ESD Secretary Freeman to be designated Records Keeper and Public Information Officer for the District. Motion carried unanimously.

11. Discuss and consider financing District startup costs pending receipt of tax revenues.

Motion tabled. No action taken.

12. Discuss and consider action on contracts for administrative and emergency services.

Motion tabled. No action taken.

13. Discuss and consider action on District's federal employer identification number.

Employer Identification Number (EIN#) to be provided through District counsel.

No action taken.

14. Discuss and consider establishing District depository accounts.

No Action taken due to the District no having a EIN#.

15. Discuss and consider District website and email addresses for Commissioners.

District waiting on more information. No action taken.

16. Discuss and consider District's next regular meeting day, time and place.

Meeting schedule was determined at the April ESD meeting. Next meeting is June 18th, 5:30 PM at 420 West Ranch Road 337, Leakey, Texas, 78873.

17. Adjournment.

Motion made by Commissioner Gonzalez and seconded by Commissioner Adair to adjourn. Motion carried unanimously.

Signed, Frank Freeman
Secretary
Real Emergency Services District #1